Board of Governors, State University System of Florida

**EXCEPTION TO THE 120 CREDIT HOURS REQUIREMENT FOR**

**BACCALAUREATE PROGRAMS**

**REQUEST FORM**

In Accordance with BOG Regulation 8.014

**UNIVERSITY:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PROGRAM NAME:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**CIP CODE**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Classification of Instructional Programs)

**EFFECTIVE TERM:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Please use this form to request an exception to the 120 credit hours requirement for a new or existing program.*

*To request changes to the number of credit hours for a program that is already approved for an exception to the 120 credit hours please send a memorandum signed by the provost to the BOG Academic and Student Affairs staff.*

1. **List all the majors associated with this program and the desired program length for each one of them. Please see the definition of program major in Regulation 8.011, New Academic Program Authorization.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Major Name**  (add rows as needed) | **Current number of credit hours** | **Requested number of credit hours** | |
|  |  |  |
|  |  |  |
|  |  |  |

1. **Provide a narrative on why a new exception to 120 credit hours is needed for the major(s) indicated above?**

----------------------------------------------------- -------------------------

Signature of Requestor/Initiator Date

------------------------------------------------------- --------------------------

Signature of President or Vice President for Date

Academic Affairs

------------------------------------------------------

Date Approved by the   
Board of Trustees

------------------------------------------------------- --------------------------

Signature of the Chair of the Date

Board of Trustees

References:

* BOG Regulation 8.014, Bachelors’ Degree Exceptions to 120 credit Hours Requirement
* Policy Document: Administrative Process for Requesting Changes to Program Length for Baccalaureate Programs Approved to Exceed 120 Credit Hours